File Closure Request

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To
The Passport Issuing Authority (PIA),
Regional Passport Office,
Address

Applicant's Complete Name: _____ (as in the application)
Application Number/ARN Number: _____

Respected Sir/Madam,

I request you to close the above-mentioned application(Please submit separate applications if more than one application is required to be closed).

2. I understand that if I had previously requested to close any other application(s) submitted under RPO Kolkata, the concerned application(s) will also be closed.

3. I have submitted or will submit a new application online and will follow the process via the concerned PSK/POPSK.

Sign: _____

Applicant's Complete Name: _____ (as in the application)

Date: _____

[Please note that the signature should be the same as that in the passport application].

[In case of minors, signature of both parents/ one parent, as applicable in the passport application , is required].